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Glen M. Jimenez

Objective Find a challenging position in Facilities Management in the public or private sector. Preferably in a stable environment, with the opportunity to grow and learn while enhancing my employer's persona.

Summary of qualifications

- I perceive myself as having the ability to find, diagnose, and fix most any problem that presents itself. This is accomplished through my years of building management experience, a good reputation with contractors, and my mechanical aptitude.
- I am also very conscious of expenses. I will insure that building operations are ran to my employers satisfaction while keeping an eye on the bottom line.

Work experience 2000 - present The Container Store Coppell, TX.
Store Facilities Manager

- While working with this company its primary operations are retail sales.
- I oversaw the Maintenance and Repairs of all of the physical buildings. This would include service provider contract negotiations, energy management, waste management, floor maintenance program, security and life safety systems. This portfolio included over 2 million square feet.
- I developed and monitored the current budgeting structure while working to maintain expenses.
- I managed the process to bring the first CMMS, (Computer Maintenance Management System), on line. Then later as growth and conditions demanded a more fluent system I reasearched, selected and implemented a web based system to replace the first CMMS.
- I developed and implemented the re-lamping program for this company. This resulted in a brand enhancement, value as well as consistent look across all stores.
- I developed and implemented an HVAC Planned replacement program. This allowed for a reduction in energy usage as well as reductions in repair cost.
- Member of the Store Design Committee to help create stores that functioned as designed but also delivered sustainable systems and future maintainability at a reasonable cost.
- Worked very closely with the visual team for store roll outs to allow for successful and on time delivery.
- Managed numerous projects and remodels. This includes defining and reviewing scopes of work, reading, and interpreting architectural blue prints and specs.

1993 - 2000 C. Y. INTERNATIONAL Plano, TX.

Director of Facilities and Construction

- I was working with this company, whose primary operation is property management.
- I have overseen three buildings that total approximately 320,000sqft. of office space and several acres of undeveloped land. I also supervised up to five employees. My duties also included various aspects of employee hiring, terminating, disciplinary action, and payroll.
- I was responsible for all Physical Plant operations. I performed purchasing and contract negotiations for, vendors, and contractors, outside contract services, and purchasing agreements, as well as budgeting. Project manager for all renovations, and new construction.
- I handled tenant requests and complaints dealing with HVAC, cleaning, mechanical problems, parking, security, and other tenants, plus a variety of other issues.
- I have been involved in building acquisitions for the company owner as well. This involved building inspections, and due diligence.

1981 - 1993 DALLAS MEMORIAL HOSPITAL Dallas, TX.

Director of Engineering

- This company's primary function was health care services.
- I managed and directed all of the maintenance staff, which included two supervisors and six employees below them. Performed all personnel duties such as, hiring, firing, disciplinary action, and training.
- I was responsible for all Physical Plant operations. I performed purchasing and contract negotiations for, vendors, contractors, outside contract services, and purchasing agreements. Project manager for all renovations, and new construction.
- Developed policy and procedure, budgeting, and payroll. I was also involved in the Quality Assurance, and Risk Management committees. I helped in accreditation procedures as well.

Education

Presently have 68 college credits that were geared toward an associate's degree in science.

Trade Associations

Member of PRSM, (Professional Retail Store Maintenance), since 2001

- Served on the ethics committee for 4years with the final position being Co-Chair.
- Nominated to the board of directors in 2008.

Community activities

I am married and have three daughters, this in itself involves quite a bit of community activities. I am also involved in a inner city youth outreach organization aimed at Middle and High School age kids.

References

Available upon request.

Awards received

Employee of the year for 1995, and 1996 at C.Y. International.

